

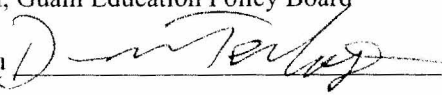


January 2, 2009

**MEMORANDUM**

TO: Superintendent of Education

Cc: Honorable Speaker Judith T. Won Pat, Ed.D., 29<sup>th</sup> Guam Legislature; Fred Nishihira, GPSS Legal Counsel; Ken Calvo, GPSS Facilities and Maintenance Manager; Chairman, Guam Education Policy Board

FROM: Education Suruhanu 

SUBJECT: Untalan Middle School Inspection

Dear Dr. Bretania-Shafer:

Attached to this memorandum is a report identifying discrepancies discovered during an inspection of Untalan Middle School performed by the Office of the Education Suruhanu.

All the classrooms inspected have A/C units but only a few of them were either not working, not working/cooling properly, or not in good repair. It was also observed that some of the A/C units were missing filters or the filters needed cleaning. I recommended to the school representative that the A/C filters be cleaned and that the A/C units be serviced and/or cleaned on a regular basis as a way of preventive maintenance. Presently, the school does not have a regular preventive maintenance program for the A/C units. Please note that many of the classrooms inspected have properly working A/C units with no noticeable problems but the temperatures of such rooms exceeded 78° F.



The Office of the Education Suruhanu strongly recommends that GPSS address the problems identified and rectify them immediately in order to come into compliance with the 14 Points of P.L. 28-45. Please be advised that not all classrooms or school facilities were inspected. Therefore, the Education Suruhanu highly encourages GPSS to assess all other classrooms and school facilities to identify any discrepancies and perform the necessary corrective action.


In addition, the Education Suruhanu respectfully requests that GPSS prepare and submit a proposed plan of corrective action for each of the violations identified in this report, including but not limited to a date when such problems will be assessed and/or addressed, the anticipated date in which any such repairs and/or replacements will begin, and the date when such repairs or replacements would be completed. Furthermore, for each particular violation, please provide a detailed report indicating the status of any such repairs and or corrective action taken.

Thank you for your attention to this matter. If you have any questions, please feel free to contact my office.

Best Wishes,  
Dominic Terlaje

Attachment: Inspection report

30-09-0111  
Office of the Speaker  
Judith T. Won Pat, Ed. D.  
Date: 01/23/09  
Time: 2:15  
Received by:  

Guam Public School System  
Office of the Superintendent  
Rec'd by:   
Date & Time: 1/2/09

Government of Guam  
Office of the Education Suruhanu  
School Inspection Report

**PUBLIC LAW 28-45: 14 POINTS COMPLIANCE**

School Representatives: Mrs. San Nicolas and Ms. Serina Balajadia

Date and time of inspection: December 22, 2008 at 10:30 a.m.

Weather: cloudy, warm, some rain

Student population: 1,150

School Aides: Six

Custodians: No GPSS custodians. (AMI provides custodial services throughout the school day and after school hours)

Name of School: **UNTALAN MIDDLE SCHOOL**

This section is to be completed by Facilities & Maintenance Division

D i s t r i c t	Location (Room #, Bldg, Facility)	Pt. #	Type of Citation (PH=DPHSS, F=Fire Dept, E=EPA, S=Suruhanu or WR=Work Request)	Date of Citation	D e m e r i t s	Description of Finding	Discipline (i.e. Carpentry, Electrical, Plumbing etc.)	Responsible Source (F&M, A&E, or CIP Contract)	Project Status			Final Inspection Building Maintenance Supervisor
									Start Date	Completion Date	Comments	
	ESL classroom	1	S	12/22/08	N/A	Mr. Capulong's ESL class is without a certified teacher					Appx three weeks w/o certified teacher	
	Library	11	S	12/22/08	N/A	Individual assigned to library is not certified						
	Cafeteria	6 & 12	S	12/22/08	N/A	A/C unit not working. 86 ° F relative humidity (RH) = 67%						
	Cafeteria	12	S	12/22/08	N/A	No fire extinguisher in dinning area						
	1	12	S	12/22/08	N/A	Burned out light bulbs						
	1	12	S	12/22/08	N/A	Fire extinguisher seal broken						
	1	12	S	12/22/08	N/A	No monthly logging of fire extinguisher status					Perform monthly checks on all fire extinguishers	
	34	12	S	12/22/08	N/A	Possible signs of water leak in ceiling (mold on ceiling tiles)					Discoloration of ceiling tiles	

Untalan Middle School  
OES inspection: 12/22/08

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	40 (Band room)	6 & 12	S	12/22/08	N/A	A/C unit not working. 85° F (RH) = 80%. (Very poor ventilation)					A/C inoperable for appx 2 months	
	40 (Band room)	12	S	12/22/08	N/A	Missing light shields						
	40 (Band room)	12	S	12/22/08	N/A	Burned out light bulbs						
	31	6 & 12	S	12/22/08	N/A	A/C unit not working properly. 84° F / RH = 60 %					A/C Filters need cleaning	
	50	6	S	12/22/08	N/A	A/C filters need cleaning						
	50	12	S	12/22/08	N/A	Intermittent operation of lights						
	51	6 & 12	S	12/22/08	N/A	One A/C unit not working other A/C unit not cooling properly					82° F / RH = 40% A/C filter needs cleaning	
	51	12	S	12/22/08	N/A	Crack in ceiling						
	51	12	S	12/22/08	N/A	Burned out light bulbs						
	51	12	S	12/22/08	N/A	Unable to hear fire alarm bell						
	Awning near room 52	12	S	12/22/08	N/A	Leaks badly when it rains						

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	53	6 & 12	S	12/22/08	N/A	A/C units not working					84 ° F / RH=77%	
	53	12	S	12/22/08	N/A	Burned out light bulbs						
	53	12	S	12/22/08	N/A	Fire extinguisher discharged					Needs re-servicing	
	53	12	S	12/22/08	N/A	Cracks in ceiling						
	54	6 & 12	S	12/22/08	N/A	Rear A/C unit freezes up					Other A/C unit filter needs cleaning	
	54	12	S	12/22/08	N/A	Burned out light bulbs					82 ° F / RH=39%	
	56	6	S	12/22/08	N/A	A/C filters need cleaning						
	T-4	6 & 12	S	12/22/08	N/A	One A/C unit not working but other A/C unit works fine						
	T-4	12	S	12/22/08	N/A	Floor has soft spots (sinking)					Soft spots at various locations	
	T-4	12	S	12/22/08	N/A	Standing water near T-4						
	T-6	6	S	12/22/08	N/A	A/C filters need cleaning						
	T-6	10	S	12/22/08	N/A	Teacher indicated that students are lack workbooks						
	25	12	S	12/22/08	N/A	Ceiling leak across the room					Front of classroom	

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	T-8	12	S	12/22/08	N/A	Intermittent operation of lights						
	22	6	S	12/22/08	N/A	A/C filters need cleaning						
	30	12	S	12/22/08	N/A	Drain near room 30 not draining properly					Standing water	
	19	6 & 12	S	12/22/08	N/A	One A/C unit not working properly					A/C filters need cleaning	
	Library	12	S	12/22/08	N/A	Ceiling leaks/cracks in ceiling					Leaking at site of the previous leaks	
	6	6 & 12	S	12/22/08	N/A	Both A/C units not working. Right A/C unit drips water. Left A/C unit freezes up.					83 ° F / RH=57%	
	5	6 & 12	S	12/22/08	N/A	Both A/C units not working.					84 ° F / RH = 65%	
	Room 4	12	S	12/22/08	N/A	When it rains, ceiling leaks above the ramp near room 4 and the water runs down and collects near the door of room 4 and the walk way area						

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	Restroom near room 3	7,9, and/or 12	S	12/22/08	N/A	Both restrooms not open for use. Low water pressure.					Not in operation since August 2008.	
	6th grade female restroom facility	12	S	12/22/08	N/A	Burned out light bulbs. Opening in ceiling over toilet area.						
	6th grade male restroom facility	9, 12	S	12/22/08	N/A	Facility not clean						
	6th grade male restroom facility	9, 12	S	12/22/08	N/A	No paper towels, no soap, and no soap dispenser						
	6th grade male restroom facility	9,12	S	12/22/08	N/A	Missing toilet tissue holders.					toilet tissue rolls located on the floor.	
	Female restroom facility near room 25	9,12	S	12/22/08	N/A	One toilet not working						
	Female restroom facility near room 25	9,12	S	12/22/08	N/A	No paper towels						

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	Male restroom facility near room 25	9,12	S	12/22/08	N/A	Self closing device not working properly						
	Male restroom facility near room 25	9, 12	S	12/22/08	N/A	No paper towels, no soap, and no soap dispensers.					Toilet tissue roll wet	
	Male restroom facility near room 25	9,12	S	12/22/08	N/A	Ventilation fan not working. Fan was broken off and placed inside the toilet bowl.						
	Water fountain near room 54	7	S	12/22/08	N/A	Not working.						
	Overgrown vegetation	12	S	12/22/08	N/A	Entire campus						
	Walk way between Band room and gym	12	S	12/22/08	N/A	Need awning or covering over walkway between band room and gym.					Students are not able to travel to classes between these two locations as there is no awning covering the walkway.	
	Bare wood	12	S	12/22/08	N/A	Observed bare wood throughout the campus					Must be painted, stained, or sealed.	
	Fire alarm system	12	S	12/22/08	N/A	Fire alarm system in operable						